PROGRAMME OF SUMMER PLACEMENT TRAINING (SPT)

Introduction:

Summer Placement Training is a Crucial Component of Field Work in Social Work Education. It is an important practice learning educational components that acquaint students with the field of practice. It is a supervised practice learning venture in which the students practice theoretically learnt social work skills, techniques, tools and methods in the field under the guidance and supervision of field personal.

SPT is arranged at the end of academic year and entering the second year for MSW first year students. This is one month duration which starts in Month of May and ends in Month of June every year. For SPT, students are placed in reputed organization of pune, out of pune and even in other states.

Basic objective of SPT:

1. To have a first hand experience of field.
2. To integrate and reinforce the knowledge acquired in the class room with actual practice.
3. Give students grounding in the social work profession.
4. Teach students’ assessment, practice and research models at all levels of social work practice.
5. Teach them about the social welfare institution and its many facets.
6. Engage them in practice opportunities utilizing the full range of social work roles in working with the breadth and scope of social work client systems, and
7. Expose them to advanced theory in preparation for and autonomous practice.

Rules and Regulation of SPT:

1. During the SPT student is expected to follow a time of agency through out the period of SPT.
2. Students are expected to obey the rules and regulation of the organization.
3. A student is expected to be regular and punctual.
4. Students are expected to behave in the agency in a way that will bring honor, dignity and credit of the institute.
5. Students should complete all the assignments given by the agency supervisor.
6. Students should not expose confidential matters of organization to anybody.
7. All information should be used only for learning purpose.
8. Students are expected to maintain professional relationship with agency personnel.

**Methodology for Social Work Practice in Organization:**

During the SPT students are required to study problems of community, groups and individuals in the respective area from the stand point of social work practice and handle such problems under the guidance of field experts of concern organization.

**Tools for SPT:**

- Observation
- Actual participation in work situation
- Participation in programmes of organization
- Discussion with agency supervisor
- Study of Organization, its way of working etc.
- Recording

**SPT PROGRAMME WILL COVER FOLLOWING POINTS**

1. Agency Understanding:
2. History and Development of the organization
3. Field and Social Work Education
4. Logical Ability and Ability to plan programme
5. Leadership, Participation and Communication
6. Interpersonal Relations
7. Field Realities and Abilities to develop Strategies
8. Intervention Skill  
9. Documentation and Report Writing  
10. Professional Attitude  

### Summer Placement Training Details  
Academic year 2012-13  

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Agency</th>
<th>No. of Students Placed</th>
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<tr>
<td>10</td>
<td>B Prayer Multipurpose Society, Amarawati</td>
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<td>Lupin Human Welfare &amp; Research Foundation, Pune &amp; Dhule</td>
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<td>3</td>
<td>Narmada Bachao Andolan, MP</td>
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<td>2</td>
<td>National Alliance for Peoples Movement, Mumbai</td>
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<tr>
<td>9</td>
<td>Sevadham Trust, Pune</td>
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CPT EXPECTATION

a. Basic Expectations

The following basic fieldwork criteria will be met for each student in fieldwork placement:

(1) Exposure to diversity in client population, including cultural, ethnic, religious belief system, gender and socioeconomic class;

(2) Exposure to the specialization area of the student (Children, Youth, and Families, Community
Health/Mental Health and Community Capacity Building) during concentration year placement.

(3) Exposure and experience with the full range of practice activities on the continuum of social work practice including most of the following activities: information and referral, networking, case management, comprehensive psychosocial assessments, diagnostic assessments, treatment planning, crisis intervention, short-term casework, long-term casework, community outreach, and advocacy or administrative tasks, program planning, program development, program evaluation, budget procedures, staff development, personnel policies, supervision placement settings.

(4) Opportunity to work with individuals and families and be a facilitator or co-facilitator in a group situation.

(5) Opportunity to collaborate with other agency staff and professionals.

(6) Opportunity to collaborate with other community agencies.

(7) Development of knowledge of the agency structure, mission and interdependence with the surrounding community.
(8) Opportunity to participate in case conferences, including multidisciplinary conferences where available or in multidisciplinary planning conferences and activities where applicable.

(9) Each student shall receive a minimum of one hour of individual supervision from the Fieldwork Instructor each week.

(10) In the foundation-year fieldwork placement, a minimum of 50 percent of the time spent in fieldwork over the course of the fieldwork period should be spent in direct practice areas, including work with individuals, families, groups, and/or communities, telephone contacts, and/or letter writing in relation to cases, and treatment planning meetings. The remainder of the fieldwork hours will be spent in supervision, staff/agency meetings, documentation efforts, community agency interface, liaison and collaboration activities.

b. Specific Expectations and Requirements of Fieldwork

It is expected that students will be exposed to a variety of experiences, tasks and activities spanning a range of complexity during the fieldwork period. All students will receive exposure to the full range of social work practice intervention activities. The continuum of activities is listed on the learning agreement form to assist in the development of a comprehensive field
experience. All agencies are expected to provide the broadest range of diversity in case assignments made to students.

A detailed calendar will be distributed at the beginning of each field placement period that identifies time lines for various activities with the placement period, including orientation, case assignments, development of the learning agreement, completion of student performance evaluations, and termination of fieldwork placement.

The following minimum expectations are based on a typical fieldwork situation. If circumstances related to agency difficulties or student performance make these minimum assignments and time lines impossible to complete, the Fieldwork Instructor should contact the Faculty Field Liaison immediately so that a meeting can be scheduled.

c. Foundation-Year Fieldwork Expectations:

Foundation-year fieldwork placements provide students the opportunity to develop a foundation of skills common to social work practice. These basic skills include the continuum of modalities and a range of treatment and ethical issues and theoretical models. While fieldwork experiences should include both direct and indirect service opportunities, the primary focus is on direct practice. The following expectations have been developed to correspond with first-year foundation and specialization coursework assignments, and are considered minimum expectations.
(a) Within the first month (of the fall semester), the student should receive a comprehensive orientation to the agency including organizational structure, mission, boundaries, funding auspices, staffing patterns, relationship to surrounding community, and the role and fit of student interns into the agencies operation, as well as an orientation to the specific program or service area where the student is completing field-work placement hours. An individual meeting with the Field Instructor, which includes this information, may take place if an agency does not provide a formal orientation.

(b) Throughout the placement period, the student should be exposed to indirect service activities such as participation in agency and interagency meetings, outreach programs, review of program funding sources and organizational structure, visits to community resources, etc..

(c) Throughout the placement period, the student should be exposed to a variety of experiences along the social work practice continuum, that may include: information and referral, case management, community linkage, advocacy, collaboration, assessment, treatment planning, crisis intervention, short-term intervention and long-term intervention.

Over the course of the fieldwork period, the student should have involvement in the following assignments/activities:
(1) A minimum of 50 percent of fieldwork hours must be spent in direct practice, including individuals, couples, families, group and community assignments.

(2) Completion of comprehensive psychosocial assessments.

(3) Assignment of at least five ongoing, long-term cases to be seen throughout the fieldwork placement period, where possible.

(4) Participation in case conferences.

(5) Collaborative experiences with other members of the interdisciplinary or treatment team in the agency.

(6) Participation in a group experience is required. If a group experience is not available in the agency, the Fieldwork Instructor may wish to consult with the Faculty Field Liaison about the possibilities of developing a group experience at a related facility within the local community, which could then be integrated into the total fieldwork placement experience. Group experiences might include an educationally-focused group, such as a parenting class, a therapeutically-focused group, a socialization group, or a discussion group. Students should have an active role in the group and should not be just observers.

(7) Complete one process recording every other week in field placement (8 per semester) OR as many as the Field Instructor requires.