

**TILAK MAHARASHTRA VIDYAPEETH
External Programme**

B.Com. Programme Semester Pattern

S.Y. B.Com. III Semester

Choice Based Credit System Home Assignment December 2016-17

Subject Name & Subject Code: – Business Communication (BCS – 301)

Instructions – Section ‘A’ and Section ‘B’ are compulsory

30th November, 2016 (without late fee)

1st December to 15th December 2016 (with late fee)(Per Subject Rs. 50/-)

Section ‘A’

40 Marks

Q.1] Answer the following in 300 words (Attempt any 2)

15×2=30

1. Write in detail the Structure of a Report.
2. Write in detail about types of Communication in an organization.
3. Write the essential qualities of a good business letters.

Q.2] Answer the following in 50 words (Attempt any 2)

5×2=10

1. What are the barriers in listening?
2. Write the Principles to Effective Communication.
3. Explain the layout of Business letters.

Section ‘B’

20 Marks

1. Draft the Specimen format of the below mentioned business letters.

5×4=20

- a) Enquiry Letter b) Complaint Letter c) Sales Letter
- d) Quotation

टिळक महाराष्ट्र विद्यापीठ

बहिस्थ अभ्यासक्रम

दुसरे वर्ष सत्र तिसरे

श्रेयांकन पध्दती-गृहपाठ (डिसेंबर २०१६-१७)

विषयाचे नाव आणि कोड - व्यवसाय संज्ञापन (बी.सी.एस्.३०१)

सूचना: विभाग 'अ' आणि विभाग 'ब' दोन्ही सोडविणे अनिवार्य आहे
३० नोव्हेंबर २०१६ विना विलंब
१ डिसेंबर ते १५ डिसेंबर २०१६ विलंब शुल्कासह प्रति विषय रू. ५०/-

विभाग 'अ'

४० मार्क

प्र. १. ३०० शब्दांत उत्तरे द्या. (कोणतेही २)

१५×२=३०

१. अहवालाची रचना स्पष्ट करा (विस्तृत करून लिहा)
२. व्यवसाय संज्ञापनाच्या विविध पध्दती विस्तारीत करून लिहा
३. व्यावसायिक पत्रांची वैशिष्ट्ये लिहा

प्र. २. ५० शब्दांत उत्तरे द्या. (कोणतेही २)

५×२=१०

१. श्रवण प्रक्रियेतील अडथळे स्पष्ट करा.
२. प्रभावी संज्ञापनाची तत्त्वे लिहा.
३. व्यावसायिक पत्रांची रचना थोडक्यात लिहा.

विभाग 'ब'

२० मार्क

१. खाली दिलेल्या व्यावसायिक पत्रांचे नमुने लिहा

५×४=२०

- अ) चौकशी पत्र ब) तक्रार पत्र क) विक्री पत्र ड) मूल्यमापन पत्र

TILAK MAHARASHTRA VIDYAPEETH
External Programme

B.Com. Programme Semester Pattern

S.Y. B.Com. III Semester

Choice Based Credit System Home Assignment December 2016-17

Subject Name & Subject Code: - Business Economics (Macro) (BCC-302)

Instructions – Section ‘A’ and Section ‘B’ are compulsory

30th November, 2016 (without late fee)

1st December to 15th December 2016 (with late fee)(Per Subject Rs. 50/-)

Section ‘A’

40 Marks

Q. 1] Answer the following in 300 words (Attempt any 2)

15×2=30

1. Explain the concept of money. Discuss the various functions which are performed by the money in the economy.
2. State and explain the significance of macro economics.
3. Explain the phases of Business cycle with diagrammatic representation.
4. What are the difficulties involved in the measurement of national income of a backward economy?

Q.2] Answer the following in 50 words (Attempt any 2)

5×2=10

1. Mention the three methods of measuring national income.
2. What is public finance?
3. Differentiate between inflation and deflation.
4. State the concept ‘ Balance of payment’.

Section ‘B’

20 Marks

Questions Based on Syllabus but Practical Applicability –

Banks are playing very important role in the economy. Discuss the role of banks in the economy.

(Students are expected to think on their own when they understand the concepts of syllabus from study material. The above questions are forcing students to use their subject knowledge for practical application of subject. Expecting discussion in points by giving day today examples or examples based on newspaper information)

टिळक महाराष्ट्र विद्यापीठ

बहिस्थ अभ्यासक्रम

दुसरे वर्ष सत्र तिसरे

श्रेयांकन पध्दती-गृहपाठ (डिसेंबर २०१६-१७)

विषयाचे नाव आणि कोड - व्यापारी अर्थशास्त्र (समग्रलक्षी) (बी.सी.सी.३०२)

सूचना: विभाग 'अ' आणि विभाग 'ब' दोन्ही सोडविणे अनिवार्य आहे

३० नोव्हेंबर २०१६ विना विलंब

१ डिसेंबर ते १५ डिसेंबर २०१६ विलंब शुल्कासह प्रति विषय रू. ५०/-

विभाग 'अ'

४० मार्क

प्र. १. ३०० शब्दांत उत्तरे द्या. (कोणतेही २)

१५×२=३०

१. पैसा ही संकल्पना स्पष्ट करा. अर्थव्यवस्थेतील पैश्याचे विविध कार्यांचे वर्णन करा.
२. समग्रलक्षी अर्थशास्त्राचे महत्त्व सांगा आणि स्पष्ट करा.
३. व्यापार चक्रातील अवस्था आकृतीसह स्पष्ट करा.
४. मागासलेल्या अर्थव्यवस्थेतील राष्ट्रीय उत्पन्नाचे मापन करताना येणाऱ्या अडचणी स्पष्ट करा.

प्र. २. ५० शब्दांत उत्तरे द्या. (कोणतेही २)

१५×२=३०

१. राष्ट्रीय उत्पन्न मोजण्याच्या तीन पध्दती सांगा
२. सार्वजनिक वित्त म्हणजे काय?
३. चलनवाढ आणि चलनघट यातील फरक सांगा
४. 'व्यवहारतोल' संकल्पना सांगा.

विभाग 'ब'

२० मार्क

१. अर्थव्यवस्थेतील बँकेची भूमिका महत्त्वपूर्ण आहे. अर्थव्यवस्थेतील बँकेची भूमिका स्पष्ट करा.

TILAK MAHARASHTRA VIDYAPEETH
External Programme

B.Com. Programme Semester Pattern

S.Y. B.Com. I Semester

Choice Based Credit System Home Assignment December 2016-17

Subject Name & Subject Code: - Corporate accounting (BCC-301)

Instructions – Section ‘A’ and Section ‘B’ are compulsory

30th November 2016 (without late fee)

1st December to 15th December 2016 (with late fee)(Per Subject Rs. 50/-)

Section ‘A’

40 Marks

Q.I] Solve the Following (Attempt any 1)

15×1=15

- a) Bashree Ltd. Issued for public subscription 2000 equity share of Rs- 100 each at a premium of Rs- 5 per share payable as follows:
On application -35 per share (including premium)
On allotment – 25 per share
On first call -30 per share
On final call- 15 per share
Applications were received for Rs- 2200 equity share. 2000 equity shares were allotted to the applicants , the remaining applications for 200 shares were rejected and the application money thereon was refunded .
All the amount were received except Miss Manisha to whom 100 equity shares were allotted. she failed to pay the amounts due on first and final call. These shares were forfeited.
Pass the necessary journal entries.

b) Balance sheet of Ubsset Ltd. As on 31/12/2014

| Liabilities | amount | Assets | Amount |
|---|----------|-------------------|----------|
| Share capital: 2000,5% pref. share of Rs-100 each | 2,00,000 | Goodwill | 15,000 |
| 4000, eq.sh. of Rs-100 each | 4,00,000 | Freehold property | 2,00,000 |
| 6% debentures | 1,00,000 | Machinery | 3,00,000 |
| Bank overdraft | 50,000 | Stock | 50,000 |
| Creditors | 1,00,000 | Debtors | 40,000 |
| | | P&L A/c | 2,40,000 |
| | | Cash | 5,000 |
| | 8,50,000 | | 8,50,000 |

Following capital reduction is approved by court.

- 1) Pref. shares reduced to Rs-75
- 2) Eq.sh. reduced to Rs- 40 fully paid up
- 3) Debenture holder took stock and debtors in full satisfaction of amount due to them.
- 4) P&L and goodwill written off.
- 5) Freehold property to be increased by 30%
- 6) Machinery to be depreciated by 33.33%

7) Expenses of reconstruction amounted to Rs-3000.

Q. II. Answer the following (Attempt any 1)

15×1=15

1. Balance sheet of X Ltd. As on 31-12-75

| Liabilities | amount | Assets | amount |
|---|------------------|---------------------|------------------|
| 15000, 7% cumulative pref. share Of Rs= 100 each | 15,00,000 | Freehold property | 23,75,000 |
| 275000 eq. share of Rs= 10 each | 27,50,000 | Plant | 8,00,000 |
| Share premium | 400000 | Goodwill | 300000 |
| Creditors | 400000 | Stock | 350000 |
| | | Debtors | 225000 |
| | | Preliminary expense | 250000 |
| | | P& L a/c | 7,50,000 |
| Total | 50,50,000 | Total | 50,50,000 |

Additional information

- 1) Dividend of pref. share was in arrears from 1st Jan 73
- 2) Following reconstruction was approved
 - a) Pref. share reduced to Rs- 80 and equity to Rs- 5 per share
 - b) Write off intangible asset and share premium.
 - c) Freehold property written down to Rs- 18,50,000.
 - d) 1 equity share of Rs- 5 each to be issued for 10 grosses pref. dividend on arrears.

You are required to prepare the journal entries and also prepare Capital Reduction A/c and balance sheet as on that date.

2.A company acquires a business as on 1st January 2005, it being incorporated on 1st May 2005. The first accounts are drawn upto 30th September 2005.

The gross profit for the period is Rs-56000

The general was are Rs-14220

Director's fees Rs- 12000

Formation expenses Rs- 1500

Rent upto 30th June was Rs- 1200 p.a after which it was increased to Rs-3000 p.a.

Salary of the manager , who upto incorporation of the company was made a director , was Rs- 6000 p.a. since the incorporation included director's fees above.

Show profit and loss account assuming that the net sales were Rs-820000, the monthly average of which for the first four months of 2005 being one-half of that of remaining period. The commodity earned a uniform profit.

Q.III. Short Note (Attempt any 2)

5×2=10

1. Accounting standard 1 disclosure of accounting policies.
2. Capital profit and Minority interest
3. Accounting standard 4 Contingencies and Event occurring after balance sheet date

Section 'B'

20 Marks

1. What is the meaning of share? Different types of shares and list out the 10 companies share capital.

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B.Com. Programme Semester Pattern

S.Y. B.Com. III Semester

Choice Based Credit System Home Assignment December 2016-17

Subject Name & Subject Code: - Corporate Law (BCC-304)

Instructions - Section 'A' and Section 'B' are compulsory

30th November, 2016 (without late fee)

1st December to 15th December 2016 (with late fee)(Per Subject Rs. 50/-)

Section 'A'

40 Marks

Q. 1] Answer the following in 300 words (Attempt any 2)

15×2=30

1. Explain the characteristics of a Company.
2. What are Shares? Explain the types of Shares in detail.
3. What are the two methods of voluntary winding up?

Q.2] Answer the following in 50 words (Attempt any 2)

5×2=10

1. What are the duties of Debenture Trustees?
2. Write short notes on (1) Name clause (2) capital clause
3. What are the two kinds of share capital?

Section 'B'

20 Marks

1. Explain "Oppression". Discuss - Remedies under section 397.
Explain Mis-management and relief under section 398.

(Students are expected to think on their own when they understand the concepts of syllabus from study material. The above questions are forcing students to use their subject knowledge for practical application of subject. Expecting discussion in points by giving day today examples or examples based on newspaper information)

टिळक महाराष्ट्र विद्यापीठ

बहिस्थ अभ्यासक्रम

दुसरे वर्ष सत्र तिसरे

श्रेयांकन पध्दती-गृहपाठ (डिसेंबर २०१६-१७)

विषयाचे नाव आणि कोड - कंपनी कायदा (बी.सी.सी.३०४)

सूचना: विभाग 'अ' आणि विभाग 'ब' दोन्ही सोडविणे अनिवार्य आहे

३० नोव्हेंबर २०१६ विना विलंब

१ डिसेंबर ते १५ डिसेंबर २०१६ विलंब शुल्कासह प्रति विषय रू. ५०/-

विभाग 'अ'

४० मार्क

प्र. १. ३०० शब्दांत उत्तरे द्या. (कोणतेही २)

१५ × २ = ३०

१. कंपनीची वैशिष्ट्ये स्पष्ट करा.
२. भाग म्हणजे काय? भागभांडवलाचे वर्गीकरण लिहा
३. स्वेच्छेने समापन करण्याचे दोन प्रकार कोणते?

प्र. २. ५० शब्दांत उत्तरे द्या. (कोणतेही २)

१५ × २ = ३०

१. कर्ज रोखे विश्वस्तांची कर्तव्ये स्पष्ट करा
२. टिपा लिहा - १. नाव विधान (Name Clause)
२. भांडवल विधान (Capital Clause)
३. भाग भांडवलाचे २ प्रकार स्पष्ट करा.

विभाग 'ब'

२० मार्क

१. दडपशाहीचा अर्थ लिहा. कलम ३९७ अंतर्गत उपाय योजना कोणत्या?
गैर व्यवस्थापनाचा अर्थ लिहा कलम ३९८ अंतर्गत मुक्तता स्पष्ट करा.